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**SCHEDULE OF IMPORTANT DATES AND TAX DEADLINES**

**Please place this Schedule where you will be aware of dates or post the dates on your calendar.**  
**No Reminder will be sent.**

<b>DEADLINES</b>	<b>DUE DATE</b>	<b>OUR CUT-OFF DATE</b>	<b>EXT. DATE</b>	<b>EXT DATE</b>	<b>CHARGES</b>
Individual Income Tax	15 April	20 March	15 October	30 Sept	Rush charges apply thereafter
Corporate/Partnership Income Tax	15 March	20 February	15 Sept	30 Aug	Rush charges apply thereafter
Quarterly Payroll Returns	31 Jan 30 April 31 July 31 Oct	15 Jan 15 April 15 July 15 Oct	None		Rush charges apply thereafter
Sales Tax Returns	20 <sup>th</sup> of every month	15th of every month	None		
Personal Property Tax	1 April	15 March	None		Rush charges apply thereafter
1099s, W-2s	31 Jan	15 Jan	None		